

PORTSLADE HEALTH CENTRE MEDICAL PRACTICE
INFECTION CONTROL ANNUAL STATEMENT
2014/2015

Purpose:

This annual statement will be generated each year in April. It will summarise:

- Any infection transmission incidents and any action taken. (these will also have been actioned as per our significant event procedure).
- Details of any infection control audits undertaken and actions that were put in place.
- Details of any infection control risk assessments undertaken.
- Details of staff training including new staff on induction.
- Any review & update of policies, procedures and guidelines.

Background:

Portslade Health Centre Medical Practice has one lead for infection control; Practice Nurse Kim Dainty supported by Angie Cool, Practice Manager.

Kim Dainty attends yearly Infection Control study days. From 2013 Kim will also attend locality meetings for the city throughout the year. This was undertaken on 26.9.2013, 3.4.2014 and 14.10.2014.

All information from the study days are shared at Clinical Team Meetings and Full staff meetings.

Significant Events:

In 2014 (1.4.2014-31.3.2015) there have not been any significant events raised that relate to infection control.

Audits:

In August 2014+ an Infection Control Audit was undertaken at Portslade Health Centre, this was completed by Practice Nurse Kim Dainty. An ACTION PLAN was completed following the audit summarising any inadequacies that were found, these are being worked upon to ensure compliance. Three monthly intermediate audits are undertaken focusing on sharps, waste and vaccine storage.

Portslade Health Centre Medical Practice will aim to share information with our patients and therefore will notify patients of any seasonal outbreaks they need to be aware of; this will either be via posters around the surgery and on our website.

From 2014, a copy of this statement will also be available on our website each year.

During October 2014 staff and patients were aware of 'Ebola Risks'. Notices were placed on the Practice entrance to the building and on the website to inform patients of actions to take and staff were informed how to deal with 'face to face' or telephone enquiries. Information for clinical staff was shared via various emails and this was also included in our annual infection control update for reflection in January 2015.

Assessments: Risk

Risk assessments are carried out so best practice can be established. Premises are checked each day and spot checks are carried out throughout the year. From 2014 these will be documented.

In addition two members of staff are working on a new spreadsheet to document/record the cleaning schedule relating to equipment used within the practice; for example trolley's used for clinical procedures, BP machines in waiting room, disposable curtains where in use. All equipment/items used are checked to ensure they have not exceeded their expiry date.

All clinical rooms are cleaned as per National Guidelines/Standards by Sussex Community NHS Trust Cleaners.

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Cleaning specifications, frequencies, and cleanliness of equipment:

Kim Dainty and Angie Cool are liaising closely with the cleaning team, employed by Sussex Community NHS Trust to ensure procedures are in place and that they are adequate for General Practice.

The Nurse Treatment Room walls were all re-painted to allow walls to be wiped clean.

Portslade Health Centre Medical Practice does have a decontamination policy to ensure cleanliness of equipment. Clinical Staff have an annual update regarding this policy which took place on 14th January 2015. If new equipment is introduced then additional updates and training take place. Some equipment used at Portslade Health Centre Medical Practice is 'single use only' and disposable, to aim to reduce risk.

Detergent wipes are available for all clinical staff to ensure compliance of cleaning equipment as per 'Decontamination Policy'.

Toys/Books/Magazines.

Portslade Health Centre Medical Practice provide minimal toys to help entertain children whilst in the waiting areas and during consultations. We feel it is important to provide some provision. We do have to manage the risk regarding Infection Prevention and Control in this area; therefore, toys that are available are of material that can be wiped clean. Specifications on cleaning standards suggest that all toys are cleaned regularly. In 2014 we we have introduced a log to chart the cleaning of the toys, this will now be part of our spreadsheet once completed.

Curtains/Blinds:

Portslade Health Centre has various blinds/curtains, both at windows around the building and in clinical consulting rooms. There is a schedule supplied by Sussex Community NHS Trust to ensure the blinds are cleaned as per a particular time frame and meets recommended standards. Regular reviews are undertaken by Sussex Community NHS Trust and within the surgery to ensure compliance with this schedule. Action is taken if any inadequacies' are found. Privacy curtains in consulting rooms are now disposable, these are dated when hung and changed 6 monthly as per practice policy. Should a privacy curtain become visibly soiled in between scheduled times, they are changed at that time.

Infectious Disease:

Patients that are thought to have an infection that is contagious are asked to sit in a designated waiting area rather than the main waiting room. Patients are encouraged to use Alcohol Gel and dispensers are available throughout the surgery.

Alcohol gel is available at the main reception desk for patients visiting their GP or Nurse. We are aware that alcohol gel containers in the main corridor/reception waiting area that are wall hung are empty on occasions. This is currently being addressed with Sussex Community NHS Trust.

Staff Training:

At Portslade Health Centre Medical Practice Infection Prevention and Control including Hand washing training is undertaken each year. All staff at Portslade Health Centre undertook this on 14th January 2015. A record is kept of staff that attended. 13th March 2015 a second date took place to capture those staff that were unable to attend the original date.

Practice Nurse Kim Dainty ensures all staff are compliant and they attend training. New staff undertake training on induction.

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Portslade Health Centre Medical Practice currently takes Nursing Students; they spend 6-11 weeks in placement and undertake infection control/handwashing techniques on induction. In addition they may undertake assessment skills which involve infection control ie dressing wounds, using aseptic technique. This is good practice which not only allows the student to progress but ensures the nursing/clinical team is up to date with their procedures as this links to NMC (Nursing and Midwifery Council) standards/codes. We have had positive feedback from the University of Brighton with students requesting to have a placement with us.

Policies, Procedures, Guidelines:

Policies relating to Infection Control are reviewed annually and updated accordingly, if appropriate.

However should new evidence arise, policies and procedures are amended as current guidelines change.

Kim Dainty, Infection Control Link Nurse 13/05/2015